

KNOWN COLLECTIVE

KNOWN COLLECTIVE WEB ACCOUNT QUICK START GUIDE

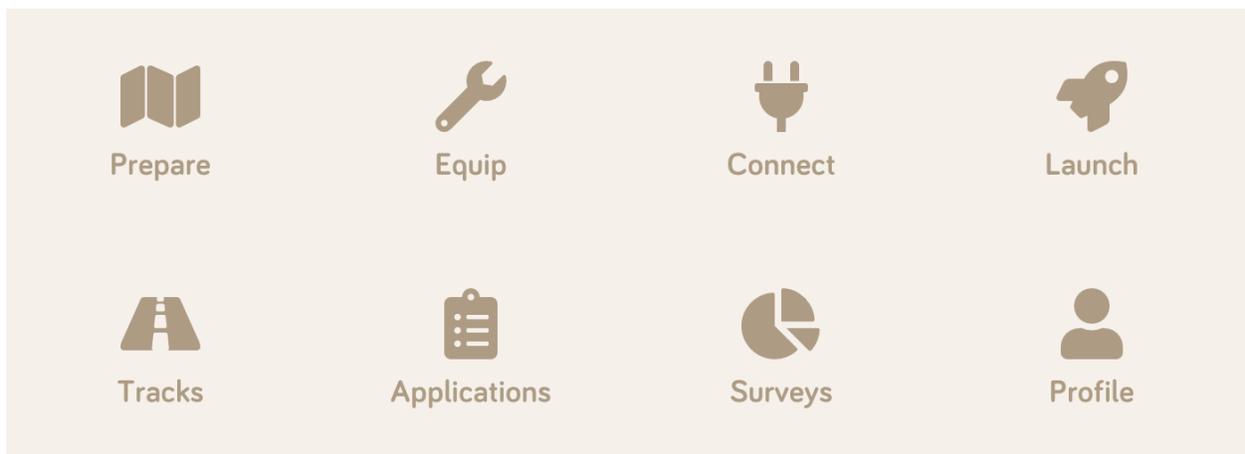
WELCOME

Thanks for creating a Known Collective account!

With all our resources at your fingertips, you're well on your way to launching women's small group mentoring at your church.

Get started here: knownandworthy.com/account.

After logging into your account, you'll see a welcome screen featuring shortcuts to the four steps you will take to get ready for your launch: **Prepare, Equip, Connect,** and **Launch**.



You'll also see three options with resources you'll need at various steps along the way: **Tracks, Applications,** and **Surveys**. And a place where you can edit your **Profile**.



Prepare

STEP 1: PREPARE

In this section, we'll help you identify who should be on your pre-launch team, what qualities to look for in your potential mentors, and an easy way to invite them to participate.

Resources include:

- Pre-written mentor invitation
- Downloadable Pre-Launch timeline



Equip

STEP 2: EQUIP

In this section, we'll help you train your mentors (if necessary). This includes all of the materials you'll need to prepare them for the mentoring season.

Resources include:

- Full agendas for Training Sessions 1 & 2
- All supporting documents for each session



Connect

STEP 3: CONNECT

In this section, we'll help you identify potential mentees and guide you on how to create your mentoring groups.

Resources include:

- Pre-written mentee invitations
- The Mentee Covenant, which we recommend be signed by each mentee and her husband, if married.



Launch

STEP 4: LAUNCH

In this section, we'll help you kick off your mentoring season, providing resources for your first session and the Story Retreat each group will take in their second month.

Resources include:

- Mentor Preparation, Conversation Guides, and other documents needed for each session
- Resources to help mentees prepare faith stories



Tracks

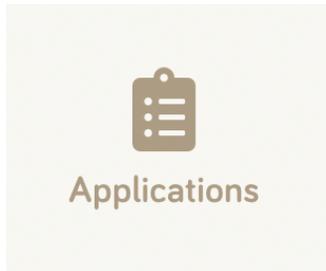
TRACKS

In this section, you'll find the framework for your full mentoring season. We provide both a 9 and 12 month recommended track.

Resources include:

- A one-page snapshot (Matrix), as well as a Mentor Binder containing every document your mentors will need for the mentoring season.
- For each topic, you'll find documents for Mentor Preparation, Conversation Guide, Homework Assignments, Growth Partners and anything else you might need.

The following two additional resources are also included in your account. Both are important parts of the mentoring process.



APPLICATIONS

We highly recommend you have mentees apply to be a part of a mentoring group. Your account contains a custom link you can send to your potential applicants. When an application is received, you will get an email. You can also view all of the completed applications together on the Completed Applications page.

Copy/paste link: https://knownandworthy.com/applications/submit/23?mentor_id=2



Surveys

SURVEYS

At the conclusion of your mentoring season, we highly recommend you survey your participants. We've created a helpful survey you can send out, allowing you to get feedback on the experience. Just like the Application system, you have a custom link enabling you to easily send the surveys and review the results.

End of Season Survey

Copy/paste link: https://knownandworthy.com/surveys/submit/49?mentor_id=2

If you have any questions, don't hesitate to reach out at any time. We've helped churches of all shapes and sizes engage their women through intentional small group mentoring and we're here to guide you too!